



Hunmanby Parish Council

The Community Centre
35 Stonegate
Hunmanby
Filey
North Yorkshire
YO14 0NS

Tel/Fax: 01723 891479 – Email: clerk@hunmanbyparishcouncil.co.uk
www.hunmanbyparishcouncil.co.uk

To all members of the Public/County/Borough Councillors/Press

6 May 2022

Dear Councillor

YOU ARE HEREBY SUMMONED to attend the **ANNUAL COUNCIL MEETING** including the **Ordinary Council Meeting of HUNMANBY PARISH COUNCIL** to be held on **Wednesday 11 MAY 2022 commencing at 7pm** in Room 1 (Parish Council Chamber) at the Community Centre, 35 Stonegate, Hunmanby.

Yours faithfully
D Naylor
Parish Clerk

FILMING OF MEETINGS – A reminder to councillors and members of the public that due to the Openness of Local Government Regulations it is possible that this meeting may be recorded by third parties. If members of public do not wish to be filmed, please contact the Clerk before the meeting starts.

NOTICE OF MEETING: Public Notice of the Meeting has been given in accordance with Schedule 12, Paragraph 10 (2) of The Local Government Act 1972.

AGENDA

1. ELECTION OF CHAIRMAN

To receive nominations for Chairman for 2022/23 and to sign the Declaration of Acceptance of Office.

2. APOLOGIES

To receive any apologies for absence.

3. DECLARATION OF INTEREST

Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the Agenda.

Please note that the clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct (previously circulated) for information.

4. ELECTION OF VICE-CHAIRMAN

To elect a Vice-Chairman for 2022/23.

5. PLANNING

a) To nominate members for the above committee. Maximum membership 5 + 2 ex-officios.
Parish Council Chairman and Vice Chairman are ex-officio members

b) To accept the Terms of Reference.

6. FINANCE COMMITTEE

- a) To nominate members for the above committee. Maximum membership 5 + 2 ex-officios.
Parish Council Chairman and Vice Chairman are the ex-officio members
- b) To accept the Terms of Reference.

7. PREMISES COMMITTEE

- a) To nominate members for the above committee. Maximum membership 5 + 2 ex-officios.
Parish Council Chairman and Vice Chairman are the ex-officio members
- b) To accept the Terms of Reference.
- c) To nominate a Health and Safety Officer.
- d) To nominate members for the following areas of responsibility:-
 - Pinfold/Prison – *vacant*
 - Cross Hill – *currently Cllr Wilkins*
 - Sands Lane Play Area – *vacant*
 - Hammerton Road Play Area – *currently Cllr Brown*
 - Constable Road Play Area – *currently Cllr Stockdale*
 - Bowling Green Lane Play Area – *Cllr Chappel-Tindall*
 - Community Centre – *currently Cllr Stockdale*

8. STAFFING AND COMPLAINTS COMMITTEE

- a) To nominate members for the above committee. Maximum membership 4 + 2 ex-officios.
Parish Council Chairman and Vice Chairman are the ex-officios
- b) To accept the Terms of Reference.

9. GATEWAY COMMITTEE

- a) To discuss if this committee should be disbanded. If not then the following will be applied.
- b) To nominate members for this committee. Maximum membership 3 council members, 1 non-council + 2 ex-officios + 2 non council members.
Parish Council Chairman and Vice Chairman are the ex-officios
- c) To accept the Terms of Reference.

10. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

To nominate representatives on the following outside bodies:-

- Hunmanby Community Centre Management - *vacant*
- Hunmanby Playing Fields Association - *vacant*
- Hunmanby in Bloom - *vacant*
- Bayley Gardens Management Committee – *currently Cllr Gorton*
- Community & Police Group - *vacant*
- Yorkshire Local Councils Association - must be **Chairman** + 1 other member (if required)
- Hunmanby Silver Band **x 2** – *currently Cllrs Brown & Chappel-Tindall*

11. SIGNATORIES FOR CHEQUES

To confirm the following signatories for the cheques 3 of 6 to sign:

- Cllr Sheeran
- Cllr Gorton
- Cllr Stockdale
- Cllr Chappell-Tindall
- Dawn Naylor – Clerk
- Claire Boston – RFO

12. SIGNATORIES FOR SKIPTON BUILDING SOCIETY INVESTMENTS

To confirm the following signatories, 3 of 4 to sign:

- Cllr Gorton
- Cllr Stockdale
- Dawn Naylor (Parish Clerk)
- Claire Boston (RFO)
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13. STANDING ORDERS REVIEW

To review the Standing Orders – no changes have been made since the issue of the last set.

14. MINUTES

To agree the following minutes:

- Extra Ordinary Meeting – 16 March 2022.
- Ordinary Meeting – 30 March 2022.

15. WORKSHOP ROOF

To advise that a quote has been received and the works can now go ahead.

16. MUGA

To note that the above facility has been condemned.

17. PINFOLD WALL AND PRISON

To receive a proposal from Cllr Wilkins to ask the local History Group if they would be willing to make a short video on the above properties.

18. PLANNING APPLICATIONS

22/00628/HS – Erection of single storey rear extension

7 Bridlington Street Hunmanby Filey North Yorkshire YO14 0JR

Applicant: Mr Fell

22/00809/LB – Erection of single storey rear extension and paving rear garage

7 Bridlington Street Hunmanby Filey North Yorkshire YO14 0JR

Applicant: Mr Fell

22/00662/HS – Erection of first floor extension above garage with balcony to rear

48 Muston Road Hunmanby Filey North Yorkshire YO14 0JY

Applicant: Mr & Mrs Addison

22/00725/HS – Single storey rear extension, single storey side extension with new pitched roof, new dormer windows, extend the carport and rendering to dwelling.

Applicant: Mr & Mrs Pitchforth

19. CO-OPTION

To consider and vote on the applicants who have applied for co-option onto the council.

20. CLERKS REPORT

To receive the clerks report for information purposes.

21. JUBILEE EVENT

To receive a report from Cllr Wilkins regarding the above event including the following decisions to be made:

- a) To purchase a metal commemorative bench and if agreed to agree the location.
- b) To agree which commemorative gifts for school children should be purchased.
- c) To agree competition prizes if needed.
- d) To discuss if a commemorative plaque should be purchased to site on the wall near the war memorial.
- e) To agree to purchase 2 x jubilee rose bushes.
- f) To give a report regarding an offer to live stream the jubilee event.
- g) To discuss the offer of placing a fun fair on the car park of the White Swan.
- h) To agree the finish time of the event including the event on the evening of Thursday 2 June.

